

Present: David Lutz, Izzy Perry, Debbie Flanagan, Kaneena Vanstone, Brian diCenzo, Roger Theriault, Gord Gauvin
Michelle Matte-Stotyn, Judy Renaud

Meeting started: 7:31 p.m. ET

1. Ratifications made by BoD via email:

- Sport Canopy Endorsement 2018
- PIM 4A revisions
- Pre-AGM, AGM and Post-AGM Minutes
- WIC Mentorship Program (www.cspa.ca/mentorship for more details)
- New committee members:
 - ❖ LTAD – Ned Ambrus
 - ❖ CWC – Jeff Dean & Danny Grant
 - ❖ IPC Liaison – Debbie Flanagan
 - ❖ Adhoc – Jump Pilot liaison – Brian diCenzo
- Head of Delegations: CP – Poland – John Minos
ACC – Bulgaria – Barb Davies
WS – Czech Republic – Michelle Matte-Stotyn
FS/CF- Australia – Bruce Robertson
- SSE signatures on Solo, A and B CoPs – only one SSE signature required
TASK: OFFICE TO REVISE COP FORMS
- Bank authority changes: Changed signatures from Debbie Flanagan & Brian diCenzo to David Lutz and Izzy Perry

2. InTime system: iFly Toronto-Whitby would like to use the system for IS Nationals in April.

Motion: To approve iFly Toronto-Whitby using the InTime system for April Nationals.

Moved: (KV)

Seconded: (IP)

Carried

3. PIM 4A revisions:

Discussion on length of Nationals. Revise PIM 4A to read 8 days. This includes one day for the Judges Committee to hold their meeting and 7 days of competition.

Motion: To approve the PIM 4A revisions as presented.

Moved: (IP)

Seconded (DF)

Carried

4. Insurance for cancellation on flights for HoDs:

Expenses are now paid upon return of competitions, (travel, accommodations etc..) The CNTC are requesting that this be revisited as these expenses can be very extreme and have the flight expenses to be paid for prior to travel date. Board approved covering airfare and registration when incurred, upon signature of CSPA expense policy. The topic of purchasing cancellation insurance was also suggested.

TASK: MICHELLE TO NOTIFY BARB ABOUT PAYMENT AGREEMENT FOR HEAD OF DELEGATIONS.

5. Insurance policy (3rd party 3M coverage) renewal:

The new policy was received and there are slight price increases, as expected.

The BoD agreed with the new rates and have specifically signed the D&O policy for a 3- year term.

Motion: To accept the insurance policy as presented.

Moved: (DL)

Seconded: (DF)

Carried

6. Water Exemption motion from AGM:

The motion presented and carried for the change of water distance from 1km to 500m for B CoP holders with 200+ jumps only mentioned that dropzones were eligible to apply for this waiver.

After discussion, Clubs should also be eligible to apply on a case by case basis. The waiver will be sent to both dropzones and Clubs.

The draft water exemption waiver was approved and can be sent to Clubs and Dropzones with affiliation packages.

7. Database decision: Brian Cole joined the meeting to discuss the database that he recommends to replace the current FileMaker program.

Motion: To approve the new database system, iMIS for a 5-year term as presented by Brian Cole (IT Chair).

Moved: Izzy Perry

Seconded: David Lutz

Carried

Meeting adjourned: 9:00 p.m. ET