



Present: Debbie Flanagan, Brian diCenzo, Izzy Perry, David Lutzy, Jay Vanstone, Roger Theriault, Michelle Matte-Stotyn, Judy Renaud

Absent: Gord Gauvin

Meeting called to order: 7:31 p.m. ET

1. Ratifications:

- August 1st, 2017 BoD Minutes
- Rob MacNeill reinstated as Chair of T&SC
- T&SC committee composed of: Al MacDonald, Francois Blanchard, John Davies, Bill Pentney and Chris Murphy (military liaison)
- Office lease renewed for 2 years with an increase of approximately 25.00 per year
- Office to send AIM reports to Rob MacNeill for SMS reporting.

2. CanPara Editor & Advertising Manager:

A notice will be sent out advising of the position as Ned will be retiring from this position once a candidate has been found and trained.

TASK: MICHELLE TO SEND OUT NOTICE AND PUT IN CANPARA.

3. Rigger A2 course in November, 2017.

- CSPA will pay for all expenses and will receive all registration fees for course.
- Should CSPA pay the Rigger Instructors their per diem in advance so they are not out of pocket for expenses?

Motion: To pay the Rigger Instructors their per diem in advance for the upcoming November, 2017 course. Cheques will be given to Rob MacNeill to distribute to Instructors on first day of course.

Moved: (DF)

Seconded: (Bd)

Carried

4. Accident or Fatalities:

A notice will be sent to all dropzones to remind them to send an email just to give a heads up that an accident/fatality has occurred and also a reminder to use CSPA's Help Line (1.877.211.5558). AIMS can be submitted to Office within the 10 day deadline but CSPA requires immediate notification.

TASK: MICHELLE TO DRAFT A NOTICE TO DROPZONES.

5. Affiliation/Membership fee increase:

○ Affiliation fees:

The last increase was in 2013 which is a 5 year span. BoD discussed and decided that an increase of \$5.00 will take effect December 1, 2017, making affiliation fees \$94.

○ Membership fee increase:

The last increase was in 2007. The School Fees and Defence Fund Fees will remain the same.

The BoD decided that the insurance portion of the Membership Fees be increased by \$50.00. Effective April 1st, 2018, the insurance portion will be \$800.00.

○ Club Fees:

As in the past, when the affiliation fees increase, the Club fees increase. Effective April 1st, 2018, Club Fees will be \$94.00. (an increase of \$5.00).

TASK: A NOTICE WILL BE SENT TO ALL REGISTERED PARTICIPANTS OF THESE INCREASES AND NOTICE PUT IN CANPARA. MEMBERS WILL BE NOTIFIED BY EMAIL AND THEN AGAIN AT THE AGM.

6. AGM location: To be advised.

Meeting adjourned: 8:39 p.m. ET