



Present: Debbie Flanagan, Brian diCenzo, Jay Vanstone, David Lutz, Roger Theriault, Izzy Perry, Michelle Matte-Stotyn, Judy Renaud
Absent: Gord Gauvin

Meeting called to order: 8:12 a.m. MST

1. Ratifications of approvals via email:

- To increase the EJR rating from \$40.00 to \$45.00 effective Dec. 1, 2017
- To purchase a new laptop for Judy and refurbish old one for the InTime System
- Defence Fund assistance to Vancouver Skydive- Re: Vancouver Skydive vs NavCanada

2. **IPC** – Rina Gallo to attend as Delegate and Barb Davies as Alternate for the 2018 IPC meetings. Approved with the understanding that the selection process for 2019 will be reviewed at the Pre-AGM meeting in March.

3. **Danny Grant** to take over as Rating Processor. He will shadow with Phil Perry starting in January 2018. Approved by the BoD

4. **Office closure for Christmas** – Dec. 22, 2017 – January 2nd, 2018

5. **PIM 4E – Revisions in red.** Approved by the BoD

Section 14: In order to comply with the IPC regulations, the **Chair of the** Judging Committee/Rating Administrator must provide, before December 31st each year, to the Chair of the IPC Judges Committee:

- a) the names of new and renewal FAI Judges, including the disciplines for which they are qualified, to ensure that they are added to the list of FAI Parachuting Judges issued by the IPC; and
- b) the names of those FAI rated judges who wish to judge at Level I competitions slated to be held in the following year to ensure that they are added to the proposed list of FAI Judges available to judge.

The Chair of the Judging Committee/Rating Administrator will send copies of the documents used for a) and b) above to CSPA at the same time as sending them to IPC.

6. **Discussion of new Foreign Ratings Process proposed by the CWC. To be discussed further on Sunday.**

Break – 10:00 – 10:15 a.m.

7. **PIM revisions:** Discussed and approved by the BoD

Purpose:

Change of purpose suggested to be revised to the following upon 2/3 votes at the 2018 AGM. The current purpose of CSPA reads:

“The exclusive purpose of the Corporation is to foster and govern sport parachuting throughout Canada to the benefit of all the members of the Corporation. “

After communications with the Canada Revenue Agency, we have learned that “The purpose appears to be slightly inconsistent with the requirements of the Income Tax Act. As you may know, the Canada Revenue Agency’s (CRA’s) guidance products for Registered Canadian Amateur Athletic Associations (RCAAs) have not yet been revised to reflect the recent changes in the definition of RCAA under the Act. Notably, these changes include a new requirement that an RCAA’s exclusive purpose and function be the promotion of amateur athletics in Canada on a nationwide basis.

In this regard and based on our understanding and interpretation of the Organization’s activities, we recommend the Organization amend its purpose and replace it with the following:

“The exclusive purpose of the Corporation is to foster and govern amateur sport parachuting in Canada on a nationwide basis to the benefit of all the Members and Registered Participants of the Corporation. “

PIM 3 - Sections 2.22(c), 2.3 (c) Add the following:

“May hold one (1) membership within the Corporation.

- PIM 3 - Section 4.5:
No nominations from floor if all positions have been filled or new nominations are received by the 45 day notice. A mass email will be sent out to all RPs and Voting Members prior to the 45 days.
- PIM 3 - Section 9.1 – Dissolution to read upon approval by voting members at AGM 2018:
“Upon the dissolution of the corporation and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of to a qualified donee registered under the Income Tax Act (Canada) and selected by the Members by a Special Resolution passed by the Members at a Member’s Meeting.
- Section 1 – General : *Registered Participant* - an individual who is registered with CSPA and who registers his/her individual affiliation to a CSPA Member. This can include but is not limited to Ordinary Participants, Student Participants and **Lifetime Participants**. In all cases, the identity of such an individual is recorded with CSPA and a list will be provided to each CSPA Member of its affiliated Registered Participants as required by these by-laws to determine its number of votes, as per Section 3.14. Registered Participants may pay a program or license fee as determined by CSPA for services to be rendered or received.

Background information: CSPA does not use the term ‘honorary’ but rather we use the term ‘Lifetime’.

PIM 1: Discussed and approved by the BoD:

- December 2017 revisions as listed in PIM 1

8. T&SC: Inventory: To discuss with Rob MacNeill to send all sewing machine inventory to Office as soon as possible.

9. Succession planning:

All committees to advise who will be the “next in command”. Liaisons to contact their Committee Chair to inform them that this will be discussed with each Chair at the Pre-AGM.

TASK: EACH LIAISON TO CONTACT THEIR COMMITTEE CHAIR AS SOON AS POSSIBLE.

10. New database update:

There was a motion at last year’s AGM that was approved by the Membership to proceed with looking into different options for a new database. Numerous avenues have been investigated and it is evident that this is not an easy fix. The options/quotes received were extremely high and not a lot of companies can accommodate our extensive requirements.

At this time, we do not have a concrete quote and no decision has been made. More avenues will be investigated.

TASK: Michelle to draft an update notice to accompany AGM packages.

Lunch – 1:05 – 1:50

11. In-camera discussions:

Meeting adjourned 3:29 pm MST

Board Governance Workshop: 4:00 – 6:00 pm. MST