



Present: Debbie Flanagan, Brian diCenzo, Jay Vanstone, Gord Gauvin, Michelle Matte-Stotyn, Judy Renaud

Absent: David Lutzy, Izzy Perry, Roger Theriault

Meeting called to order: 8:00 p.m. ET upon Gord Gauvin's arrival

1. Ratifications made by the BoD via email:

- a) The Draft June, 2017 BoD Conference Call Minutes.
- b) InTime System rental for World Indoor Skydiving Championships:  
SkyVenture has asked that CSPA lend them the InTime system at no cost and also for Brian Cole to attend under contract with SkyVenture and not as a volunteer.
- c) PIM 4B revisions.

**TASK: MICHELLE TO REVISE PIM 1, BSR 2.4 TO REFLECT PIM 4B CANOPY PILOTING SECTION 3.1.1**

- d) Judges exams received from the Judging Committee:  
BoD approved exams once the following list of revisions have been made and reviewed by the BoD.
  - i. Change all dates on footers to read August, 2017
  - ii. Add CSPA logo
  - iii. Where it says, "please print" add "clearly"
  - iv. Add on last page: Pass \_\_\_\_\_ Fail \_\_\_\_\_ Score \_\_\_\_\_
  - v. Add page numbers at bottom of each page
  - vi. CSPA # at top of each page
  - vii. Formatting consistency on each page

**TASK: MICHELLE TO REVISE EXAMS.**

2. AGM dates and location:

Date: March 3, 2018

Location: To be advised

3. In-Camera discussions:

Meeting adjourned: 8:36