



Present: David Lutzy, Gord Gauvin, Izzy Perry, Roger Theriault, Brian diCenzo, Michelle Matte-Stotyn, Judy Renaud

Absent: Debbie Flanagan and Kaneena Vanstone (votes sent in via email for the latter)

Meeting called to order: 7:32 p.m. ET

1. Ratifications – Approvals and motions made by the BoD via email and Sharepoint:
 - Rigger SMS reporting system: Initial ideas have been put forth. Michelle to work with the T&SC to put program into place
 - PIM 4B – General Section: minor revisions - approved and published
 - Photo contest – Winners have been chosen and each candidate will receive one-year free affiliation; Lucky winners are: Nicolas Papadakis and Levant Tinaz.
 - Harassment notice approved and has been sent to all Clubs/Dropzones
 - Victoriaville lawsuit – Approval of defence fund payout in the amount of \$1340.89
 - Chief Judge process – Approved as presented by the Judging Committee
 - Removal of Buzz Bennett as Chair of the Judging Committee – Randy Holmes to become Chair.

2. **Motion: To approve the BoD In-camera conference call minutes of June 26th, July 10th and July 19th, 2018.**

Moved: (IP)

Seconded: (Bd)

Carried

Motion: To approve Randall Holmes as the new Chair of the Judging Committee. In addition, to accept Randall as the interim Judge Rating Processor until further notice.

Moved: (Bd)

Seconded: (DL)

Carried

3. Funding request from Eileen Vaughn:
Eileen will be awarded the Pathway to Excellence Award from the Skydiving International Museum and Hall of Fame for being one of three Canadians on the Olympic jump (top accuracy competitor) in 1988.

Eileen has inquired about CSPA assisting in the expenses for her to travel to receive this award. The BoD has denied this request.

TASK: MICHELLE TO INFORM EILEEN THAT UNFORTUNATELY, NO FUNDING WILL BE GIVEN.

4. Rigger B course advanced per diems for:
Motion: To pay the per diems for the Rigger B course instructors in advance of the course.

Moved:(DL)

Seconded: (IP)

Carried

5. Record Date, AGM date and location:

AGM date: March 9th, 2019

AGM location: To be advised

Record date: January 10th, 2019

Motion: To approve January 10, 2019 as the Record Date.

Moved: (Bd)

Seconded: (GG)

Carried

6. PIM 5 complaint process revision:

These processes are out of date and require updates and revisions. It was suggested to have Sport Law & Strategy Group assist us with templates and development of them.

Motion: To have Michelle contact the Sport Law and review/revise all necessary changes and updates.

Moved: (DL)

Seconded: (Bd)

Carried

7. LRPM:

Reminder to send the office your flight info, if office is to book your flights, or flight expense claims as soon as possible.

8. Transport Canada has implemented a new Advisory Circular, which dropzones should be receiving soon, regarding Crew Resource Management or CRM. Essentially, this is for the training of flight crew. CSPA will work with our GRC to assist our dropzones with the requirements and we will touch base with the Members once it is complete.

Meeting adjourned: 8:05 p.m. ET