



Present: Debbie Flanagan, Gord Gauvin, Roger Theriault, Izzy Perry, Jay Vanstone, Brian diCenzo, Michelle Matte-Stotyn, Judy Renaud

Guest Ian Flanagan

Meeting called to order: 7:30 p.m. ET

1. New auditor:

As per the motion made at the 2016 AGM to find a new auditor for the fiscal year ending Nov. 30, 2016, Michelle obtained quotes from 3 different auditing firms. Ian reviewed them with the BoD and gave his recommendation on whom he felt would best fit CSPA's needs. Ian left at this time.

Motion: To accept Ian's recommendation to hire the firm St. Arnaud Pinsent Steman located in Edmonton, AB

Moved:(IP)

Seconded:(DF)

Carried unanimously

TASK: IAN TO DRAFT LETTER TO SEND TO OUSLEY, HANVEY, CLIPSHAM, DEEP INFORMING THEM THAT THEIR SERVICES ARE NO LONGER REQUIRED AND SEND TO DEBBIE AND MICHELLE FOR REVIEW.

TASK: MICHELLE TO CONTACT ST. ARNAUD PINSENT STEMAN FIRM.

2. Translators for PIM 4B:

A translator is needed for the PIM 4B as it now completely revised in English. A sample of English text was sent to a couple of interested candidates for them to translate and return for review. After receiving text back, the BoD decided to have a few French CSPA Registered Participants review and give their opinion. Once feedback has been received, the BoD will discuss at the Long Range Planning Meeting (LRPM) in November.

3. PIM 4A review:

The BoD reviewed more revisions received from the CNTC/JC committee. BoD accepted revisions and PIM 4A is now completed.

TASK: MICHELLE TO SEND MANUAL TO BOTH COMMITTEES WITH ALL REVISIONS.

Meeting adjourned: 8:14 p.m. ET

Next scheduled meeting: LRPM – Nov. 18-19-20, 2016