



Present: Debbie Flanagan, Izzy Perry, Roger Theriault, Brian diCenzo, Jay Vanstone, Gord Gauvin, Buzz Bennett, Michelle Matte-Stotyn, Judy Renaud

Meeting called to order: 7:33 p.m. ET

1. Ratifications approved by the BoD via email:

- BoD Conference Call Minutes of April 19th, 2016
- LRPM – An unbeatable deal was found in the Cornwall, ON area for the upcoming meetings.

TASK: Judy to send BoD the full details for them to review and discuss.

2. PIM 5 revisions:

The BoD decided to have each BoD member look over a couple of sections each, send revisions to Michelle to revise and then complete manual will be resent to BoD for final approval before sending for translation.

TASK: Michelle to send each BoD member a couple of sections for their first revision.

3. Toll free emergency phone number:

During the Accident/Fatality seminar held at the 2016 Symposium in Trenton, ON, Members thought the “assistance hotline” would be a great idea if an accident occurred at their dropzone. This “hotline” would be for emergencies ONLY and will be available 24/7. There will be a 1-800 number set up and given to all dropzone owners/operators and their staff. A memo detailing the procedures will be sent upon the activation of this toll free number as well as the procedure documents.

TASK: Michelle to contact Brian Cole (IT Chair) to set this up.

TASK: BoD to review the documents on Sharepoint.

4. Underage Tandem & student jumpers:

Clarification was requested about underage students.

Underage Student jumpers: According to the current PIM 1 – **Section 1.10:**

“For reasons of potential liability, persons under the legal age of majority should not be accepted for training or permitted to make a parachute descent” AND

Section 1.11: *“In the event a person under the age of legal majority is accepted for training, CSPA recommends that written parental consent be obtained.”*

Clarification as follows:

Tandems: CSPA BSRs require tandems be done in accordance with manufacturers recommendations. Manufactures do not permit under 18 tandems. Therefore, defence fund access will not apply (due to BSR violation) for any incident involving an underage tandem. Insurance access will still remain, providing other requirements are met.

Students: Provided PIM 1.11 and all other requirements are met, insurance access will remain accessible, but not access to the defence fund.

5. Update on Indoor Skydiving:

- CRA have contacted us to inform us that our file is now being looked into. They require confirmation on some details and will advise once they have made a decision or if more information is required.
- As per April Minutes, Michelle contacted Rina Gallo – IPC Delegate, to have her obtain answers from the IPC concerning the WC Indoor Skydiving at SkyVenture Montreal in 2017 as the motion made and accepted at the 2016 AGM to accept Indoor skydiving under CSPA's umbrella was not valid. The IPC is in discussions with Rina. The BoD will continue to look at our next steps.

Meeting adjourned: 8:45 p.m. ET
Next meeting tentatively scheduled for June 14th, 2016