

FINAL - January 13th, 2016 BoD Conference Call Minutes

Present: Debbie Flanagan, Brian diCenzo, Buzz Bennett, Izzy Perry, Gord Gauvin, Jay Vanstone, Morgan McCollum, Michelle Matte-Stotyn.

Absent: Judy Renaud

Meeting called to order: 7:32 p.m. ET

1. Ratifications by BoD via email:

- 2015 LRPM Minutes held in Edmonton, AB in November, 2015
- Revised Flight Plan 2015
- CanPara Graphic Designer: Vicky Lefrancois – starting with January, 2016 issue
- Two free one-year affiliation for winners of photo contest for new affiliation cards
- Buzz Bennett to remain on IPC's "rules & regulation" committee and "finance working group".

2. Rigger extension fee:

The Office proposed that any rigger extension requests should incur a \$25.00 extension fee. BoD discussed pros and cons and decided that for the time being, no fee would be implemented as the rigger programming in FileMaker is not yet ready. This will be re-evaluated once FileMaker is running smoothly.

3. ParaQuebec:

An invoice was received from ParaQuebec for legal fees regarding an injunction and an appeal in the Aerodrome Pintendre case.

Motion: (DF)

Seconded: (IP)

Carried

Moved: To pay invoices from ParaQuebec from defence fund.

4. AGM travel:

Details of accommodations and travel options were discussed and approved.

TASK: MICHELLE TO NOTIFY ALL CHAIRS.

5. EAP(Employee Assistant Program) documents:

BoD reviewed documents and pamphlets on the EAP which will be included in all the 2016 membership packages and AGM packages.

TASK: MICHELLE TO REVISE MINOR ITEMS.

TASK: JUDY TO SEND WITH AGM AND MEMBERSHIP PACKAGES

6. Expense claims guidelines:

BoD reviewed and approved draft guidelines.

TASK: MICHELLE TO SEND VIA EMAIL TO ALL BoD, CHAIRS AND COMMITTEE MEMBERS.

Meeting adjourned: 8:12 p.m. ET

Next tentative meeting: February 10th, 2016